



CHECKLIST FOR SAFARI PLANNING

Itinerary

You will be sent a link to your itinerary. This link will be updated with any changes made to your itinerary during the planning process. Please click through each tab heading: OVERVIEW, DESTINATIONS ACCOMMODATION, DAILY INFORMATION, MAP, TRANSPORT, INFORMATION and DOCUMENTS.

Deposit Payment – A deposit of 33% is needed to confirm your itinerary.

Checks may be sent via US Postal Service to the address below. **Please note** that the US Postal Service does not deliver mail to physical addresses in Park City.

Payments sent via US Postal Service:

Safari Experts

PO Box 680098

Park City UT 84068

Payments sent via Fedex or UPS:

Safari Experts

1000 Park Avenue Unit A-302

Park City UT 84060

- ☐ If you prefer to pay by bank wire, please email us for the instructions.
- ☐ Credit card payments attract a 3% processing fee. If you wish to pay by card, contact us for instructions.

Registration Forms – Due with Deposit Payment

Every guest, regardless of age, needs to provide a registration form. Please follow this link [Registration Form](#) for online registration.

Terms and Conditions – Due with Deposit Payment

Please printout these [Terms and Conditions](#), read, and return to us JUST the LAST TWO pages signed by all adult members of your party. If traveling with children under the age of 18, please list their names on the first page as you will be signing on their behalf. Please scan and email these to safari@safariexperts.com.

Travel Insurance – We recommend purchasing within two weeks of paying your deposit in order to cover pre-existing conditions.

We **do require** that you take out medical evacuation coverage.

We **don't require** trip cancellation coverage, but strongly suggest you consider it - there are no refunds at all for late cancellations and there are nonrefundable deposits required to confirm your safari. Here are two companies we have great experience with. Please call them direct to discuss options for your travel insurance needs.

Travelex Insurance - Please call the Safari Experts dedicated phone line 866-314-9483

Travel Guard - Please call the Safari Experts dedicated phone line 888-678-7846

Please send us your travel insurance policy number/carrier information at the time you make this purchase.

International Flights

International flights may be purchased approximately one year in advance. Early planning allows for more options at better prices. We have a good contact for business class fares. **Please allow us to review your international flights prior to purchase to prevent costly mistakes in arrival/departure dates and times.**

Passports

Each traveler must have a passport valid for at least six months AFTER your safari end date. Each passport must have two blank visa pages (which are different from endorsement pages) for each country you are visiting. If you need a new passport, please start this process soonest and then provide your new details to us.

Final Payment – Due 90 days prior to departure

We will provide a final safari quote prior to requesting final payment, reflecting any adjustments to your itinerary and exchange rates fluctuations. The final payment is non-refundable.

Packing List, Luggage, Binoculars, Safari Gear, Reading List and More

It is never too soon to get excited for your journey. We recommend that you review our [Journey Planner](#) to help prepare.

Vaccinations

Please contact your physician or travelers' health clinic for advice regarding vaccines. In general, Yellow Fever is not required for Kenya but may be for other countries. Please review our Journey Planner for information.

Travel Visas – 45 days prior to departure

You may need to obtain a travel visa depending on the countries you are visiting. We will send you the necessary links and instructions, at the appropriate time, depending on your itinerary. You should not apply too soon, as your visa must be valid for the entire length of your stay.

Hat Selection

Safari Experts would like to offer you a complimentary hat for your travels. Please let us know which, if any, you would like: a green baseball hat, a khaki baseball hat or a floppy hat. All are one size and adjustable.

**Final Itinerary**

We will email a link to you to access your final electronic itinerary approximately 30 days prior to departure. We will email instructions on how to download/view your itinerary on your mobile device using a personal six digit code. You can view this during your trip even when you are out of WIFI range.

Final Packet Mailed

A final packet will be mailed to your physical address approximately 30 days prior to departure which will include a printed copy of your safari brief for easy reference plus local contact details.

Contact Information for all of your travel locations

Your final itinerary will include local contact details to share with your family and friends. You should also refer to the contact list if your travels are interrupted for any reason during your trip.

Tipping and Cash and Currency

You will find this information under the INFORMATION tab of your digital itinerary.